

**Governing Board Meeting Agenda  
September 19, 2018 - Serve Denton Center  
Conference Call-In Number 940-381-6051, Pin 1234**

**Agenda** P. 1

- I. Call to Order** **Judge David Garcia**
  
- II. Executive Session** **Judge David Garcia**  
Consultation with Attorney regarding the PCMC lease  
John Moyle vs. HSNT in cause #18-4895-393
  
- III. Consent Agenda** **Judge David Garcia**
  - \*August 2018 Board Minutes P. 2
  - \*August 2018 Financial Committee Minutes P. 4
  - \*August 2018 Financials P. 5
  - \*August 2018 QM Committee Minutes P. 9
  - \*September 2018 Development Report (including approval of grants) P. 12
  
- V. CEO Report** **Doreen Rue** P. 13
  
- VI. Committee Reports**  
Quality Committee **Dr. Shaw/Dr. Perkins**
  
- VII. Old Business/New Business** **Judge David Garcia**
  
- VIII. Important Dates and adjourn meeting** **Judge David Garcia**  
Ground Breaking Serve Denton Center October 4th 10:00AM  
October Board Meeting - October 17 - Serve Denton Center  
Hearts & Heroes - Nov 3 - Buffalo Valley Event Center

**\* Items Requiring a Vote**



**Governing Board Meeting**  
**Serve Denton Center**  
**August 15, 2018**

Call to order at 6pm by Judge David Garcia

**Attendees:** Judge David Garcia, Dr. Derrell Bulls, Glen McKenzie, Dr. Howard Shaw, James Henderson, Trang Dang-Le, Dr. Dean Perkins, Clara Sanchez, Gloria Herron

**Absent:** Dale Tampke, Michael Foster, Louise Baldwin

**Staff:** Doreen Rue, Pam Barnes, Debra Layman, Larry Bisno

**Guest:** Deborah Diehl, Kimberly Pettijohn to record meeting minutes

**Agenda Item II: Board Training** – Bi-Annual Quality Snapshot

See attached presentation.

**Agenda Item III: Consent Agenda** - Approval of July 2018 Board Minutes, July 2018 Financial Committee Minutes, July 2018 Financials, July 2018 QM Committee Minutes, August 2018 Development Report

**Motion to approve consent agenda:** *Derrell Bulls*

**Seconded:** *Dr. Perkins*

**Motion Passed:** *9-0*

**Agenda Item IV: Executive Session**

No vote was taken & the board will continue to be updated regarding the status of PCMC

**Agenda Item V: CEO Report**

In addition to the written report other items were covered.

- Staff are serving at Our Daily Bread occasionally
- Back to School Event yielded excellent community participation
- DTN TV has posted an interview on YouTube
- HRSA approved change in scope

**Agenda Item VI: Committee Reports**

Development Committee – Hearts & Hero's - Deborah Diehl

30<sup>th</sup> Anniversary Celebration will be held November 3, 2018 at Buffalo Valley Event Center. Deborah outlined the opportunities to help

- Ticket Sales
- Sponsorship
- Promotion of Event

Personnel Committee – James Henderson

Revised, comprehensive orientation for new Board members will be online upon updating and approval of the By-Laws.

Quality Committee – Dr. Shaw presented the 2018 HRSA Quality Award and made note of recognition related to delivering high value care and addressing health disparities.

By-Law Review Committee – It has been 4 years since the last update. Ad Hoc committee revised to reflect current practices and used HRSA By-Law Checklist to ensure compliance. Draft will be sent to TACHC for review and then presented to the governing board for action.

**Agenda Item VII: Old/New Business** – no business to report

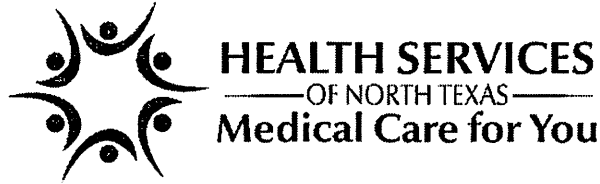
**Agenda Item VIII: Important Dates**

- Hearts & Hero’s – Nov. 3 – the committee is in need of quality items for the silent auction – a list will be made for the next meeting of potential items
- September 19<sup>th</sup> board meeting – will be at Serve Denton Center at 6pm

**Adjournment Time: 6:52**

**Board Secretary Approval** \_\_\_\_\_ **Date** \_\_\_\_\_

**Board President Approval** \_\_\_\_\_ **Date** \_\_\_\_\_



## Finance Committee Meeting

Meeting Facilitator: Michael Foster  
Meeting Date: August 15, 2018  
Time: 7:30 a.m.  
Location: HSNT HQ Conference Room

Attendees: Michael Foster, Dr. Bulls, and Dale Tampke  
Staff Present: Doreen Rue, Pamela Barnes, Debra Layman and Miranda Cox  
Regrets: Judge Garcia

### **Agenda Item I: Review July 2018 minutes for approval**

Motion to accept: Dr. Bulls  
Seconded: Dale Tampke  
Motion Passed: 3-0

### **Agenda Item II: Review July 2018 Financials**

Michael started the conversation with acknowledging the notes to financials sent on Friday. He discussed the Medical AR account adjustments support a better understanding of this activity. The committee also discussed activity around how increased patient account coding increases revenue as well as adjustments in most payer categories. However, this documents the quality of care HSNT patient receive and will put HSNT in a position to qualify for health outcome incentive programs. HSNT monthly capital loan repayment started August 2<sup>nd</sup>. The 7 year loan amortization schedule is available upon request. Additional discussion communicated the awareness of possible delays during the next round of Medicaid billing changes to take place on September 1<sup>st</sup>. The committee discussed with HSNT increased coding, what would be the average payment if Medicaid was billed as a private entity rather than the FQ rate we receive. Dale pointed out that the rate does offset lower acuity patients with less coding, however, we understand the complexity of HSNT patients. Pam will do some research with the billing team.

Motion to accept: Br. Bulls  
Seconded: Dale Tampke  
Motion Passed: 3-0

### **Agenda Item III: Discuss Accounting Standard Updates**

Michael, Dale, Doreen and Pam attended a United Way sponsored Accounting Standards Update (ASU) No.2016-14 Not-for-Profit Entities (Topic 598) presented by BKD, CPAs & Advisors Partner, Neely Duncan. Michael mentioned notes to the financials addressed what we believe the Accounting Standard Update will have on HSNT financial reporting.

### **Agenda Item V: Meeting adjourned at 8:15 a.m.**

Notes to the financials are attached and incorporated as part of the July minutes.

Board Treasurer Approval:   
Michael Foster, HSNT Board Treasurer

Health Services of North Texas, Inc.  
Statement of Financial Position  
As of 8/31/2018

	Current Period	Last Month	Prior Year End	\$ Chge	% Chge
<b>ASSETS</b>					
Current Assets					
Restricted - Retirement	89,206.77	78,810.31	113,708.83	(24,502.06)	-21.55%
Overnight Investment	0.00	0.00	0.00	0.00	100.00%
Operating Cash	<u>1,201,078.26</u>	<u>1,085,169.42</u>	<u>766,649.87</u>	<u>434,428.39</u>	<u>56.67%</u>
Total Current Assets	1,290,285.03	1,163,979.73	880,358.70	409,926.33	46.56%
Other Current Assets					
Grant Receivables	637,770.49	620,779.18	753,418.38	(115,647.89)	-15.35%
Medical Receivables	318,903.46	284,166.60	368,031.70	(49,128.24)	-13.35%
Campaign Receivables	4,489.75	25,519.75	52,181.49	(47,691.74)	0.00%
Deposits	14,599.50	14,599.50	14,599.50	0.00	0.00%
Inventory	<u>17,545.78</u>	<u>17,545.78</u>	<u>17,545.78</u>	<u>0.00</u>	<u>0.00%</u>
Total Other Current Assets	993,308.98	962,610.81	1,205,776.85	(212,467.87)	-17.62%
Short Term Investments					
Investment CDs	<u>553,269.38</u>	<u>552,690.40</u>	<u>551,884.31</u>	<u>1,385.07</u>	<u>0.25%</u>
Total Short Term Investments	553,269.38	552,690.40	551,884.31	1,385.07	0.25%
Long Term Assets					
457b Retirement	0.00	0.00	7,687.38	(7,687.38)	-100.00%
Fixed Assets					
Medical Equipment	59,292.77	59,292.77	59,292.77	0.00	0.00%
Building Improvements	134,577.56	134,577.56	127,582.56	6,995.00	5.48%
PCMC Building	689,712.19	689,712.19	689,712.19	0.00	0.00%
4308 Mesa Denton Office	9,639.00	9,639.00	9,639.00	0.00	0.00%
4304 Mesa Medical Center	2,324,761.13	2,324,761.13	2,324,761.13	0.00	0.00%
Software Applications	112,081.41	112,081.41	112,081.41	0.00	0.00%
Telephone Systems	95,499.55	95,499.55	95,499.55	0.00	0.00%
IT Equipment	161,802.42	161,802.42	161,802.42	0.00	0.00%
Vehicles	143,349.38	143,349.38	108,748.92	34,600.46	31.82%
4304 Land	257,000.00	257,000.00	257,000.00	0.00	100.00%
Accumulated Depreciation	<u>(557,180.20)</u>	<u>(546,012.02)</u>	<u>(469,899.52)</u>	<u>(87,280.68)</u>	<u>18.57%</u>
Total Fixed Assets	<u>3,430,535.21</u>	<u>3,441,703.39</u>	<u>3,476,220.43</u>	<u>(45,685.22)</u>	<u>-1.31%</u>
Total Long Term Assets	<u>3,430,535.21</u>	<u>3,441,703.39</u>	<u>3,483,907.81</u>	<u>(53,372.60)</u>	<u>-1.53%</u>
Total ASSETS	<u>6,267,398.60</u>	<u>6,120,984.33</u>	<u>6,121,927.67</u>	<u>145,470.93</u>	<u>2.38%</u>
<b>LIABILITIES</b>					
Current Liabilities					
Accounts Payable	170,311.21	156,910.06	189,191.21	(18,880.00)	-9.98%
Accrued Payroll	298,167.71	283,789.37	183,140.99	115,026.72	62.81%
Accrued Retirement	89,206.77	78,810.31	89,096.80	109.97	0.12%
Payroll Liabilities	(8,656.96)	(2,735.87)	(4,658.82)	(3,998.14)	85.82%
Other Current Liability	<u>307,999.97</u>	<u>250,570.44</u>	<u>17,529.00</u>	<u>290,470.97</u>	<u>16.57</u>
Total Current Liabilities	857,028.70	767,344.31	474,299.18	382,729.52	80.69%
Long Term Liabilities					
Capital Loan	1,432,539.27	1,435,953.91	1,407,246.98	25,292.29	100.00
457b Retirement	<u>0.00</u>	<u>0.00</u>	<u>7,687.38</u>	<u>(7,687.38)</u>	<u>-100.00%</u>
Total Long Term Liabilities	<u>1,432,539.27</u>	<u>1,435,953.91</u>	<u>1,414,934.36</u>	<u>17,604.91</u>	<u>99.00</u>
Total LIABILITIES	<u>2,289,567.97</u>	<u>2,203,298.22</u>	<u>1,889,233.54</u>	<u>400,334.43</u>	<u>21.19%</u>
<b>NET ASSETS</b>					
Net Assets at Beginning of Year	4,232,694.13	4,232,694.13	3,676,808.36	555,885.77	15.12%
Current Net Assets(Liabilities)	<u>(254,863.50)</u>	<u>(315,008.02)</u>	<u>555,885.77</u>	<u>(810,749.27)</u>	<u>-145.85%</u>
Total NET ASSETS	<u>3,977,830.63</u>	<u>3,917,686.11</u>	<u>4,232,694.13</u>	<u>(254,863.50)</u>	<u>-6.02%</u>
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<u>6,267,398.60</u>	<u>6,120,984.33</u>	<u>6,121,927.67</u>	<u>145,470.93</u>	<u>2.38%</u>

**Health Services of North Texas, Inc.**  
**Statement of Operations**  
**From 8/1/2018 Through 8/31/2018**

	Current Month	Last Month (07/01/2018 - 07/31/2018)	Current YTD	Prior YTD	FY2018 Budget	YTD Difference	Total Budget Percent
<b>Patient Revenue</b>							
Net Patient Rev	827,978.96	397,628.93	5,670,956.26	4,756,452.20	8,219,959.00	914,504.06	(68.99)%
Uncollectible	(265,086.88)	(60,822.94)	(2,075,308.55)	(1,341,951.09)	(1,802,588.00)	(733,357.46)	15.12)%
Total Patient Revenue	562,892.08	336,805.99	3,595,647.71	3,414,501.11	6,417,371.00	181,146.60	(56.03)%
<b>Other Revenue</b>							
Grants	349,664.31	357,304.56	2,940,835.08	3,407,514.47	4,230,369.00	(466,679.39)	(69.51)%
Other	143,380.60	50,508.77	728,653.79	848,406.52	1,008,417.00	(119,752.73)	(72.25)%
Total Other Revenue	493,044.91	407,813.33	3,669,488.87	4,255,920.99	5,238,786.00	(586,432.12)	(70.04)%
<b>TOTAL Revenue</b>	<b>1,055,936.99</b>	<b>744,619.32</b>	<b>7,265,136.58</b>	<b>7,670,422.10</b>	<b>11,656,157.00</b>	<b>(405,285.52)</b>	<b>(62.32)%</b>
<b>Expenses</b>							
Personnel	576,490.96	550,443.02	4,465,292.10	4,118,780.61	7,255,333.00	346,511.49	61.54%
Medical Services	73,667.21	76,059.60	719,513.35	572,336.96	890,404.00	147,176.39	80.80%
Patient Care	66,103.16	45,569.03	434,336.33	417,287.10	649,225.00	17,049.23	66.90%
IT	58,013.19	63,643.92	459,339.70	398,109.96	801,000.00	61,229.74	57.34%
Occupancy	43,012.29	43,053.92	338,561.30	318,032.79	539,067.00	20,528.51	62.80%
Operating Costs	178,505.66	86,480.63	1,102,957.30	931,304.90	1,499,367.00	171,652.40	73.56%
Total Expenses	995,792.47	865,250.12	7,520,000.08	6,755,852.32	11,634,396.00	764,147.76	64.64%
Operating Income(Loss)	<u>60,144.52</u>	<u>(120,630.80)</u>	<u>(254,863.50)</u>	<u>914,569.78</u>	<u>21,761.00</u>	<u>(1,169,433.28)</u>	<u>171.19%</u>
Net Assets	<u>60,144.52</u>	<u>(120,630.80)</u>	<u>(254,863.50)</u>	<u>914,569.78</u>	<u>21,761.00</u>	<u>(1,169,433.28)</u>	<u>171.19%</u>

**Health Services of North Texas, Inc.**

## Statement of Cash Flows

As of 8/31/2018

	<u>Current Period</u>	<u>Current Year</u>	<u>Prior Year YTD</u>
Cash Flows from Operating Activities			
Medicaid	335,362.83	2,302,712.81	2,471,105.48
Medicare	73,192.21	480,197.99	129,622.84
Private/Commercial	68,115.01	340,995.01	105,974.16
Self Pay	102,629.83	793,464.03	332,320.22
Program Income	6,284.87	17,877.08	17,931.57
Grants	353,703.00	3,103,847.92	2,900,627.84
Receipts from Contributors	142,801.62	739,651.62	493,448.93
Interest Received	578.98	2,152.17	23.00
Payments to Employees & Suppliers	<u>(946,376.72)</u>	<u>(7,306,174.96)</u>	<u>(6,589,083.08)</u>
Total Cash Flows from Operating Activities	<u>136,291.63</u>	<u>474,723.67</u>	<u>(138,029.04)</u>
Cash Flows from Capital Activities			
Capital Activity/Disposal of Assets	0.00	(54,745.46)	(1,260,730.12)
Capital Loan	<u>(9,407.35)</u>	<u>(9,407.35)</u>	<u>1,159,415.39</u>
Total Cash Flows from Capital Activities	<u>(9,407.35)</u>	<u>(64,152.81)</u>	<u>(101,314.73)</u>
Change in Medical Liability			
Change in Patient Refunds	<u>0.00</u>	<u>660.54</u>	<u>0.00</u>
Total Change in Medical Liability	<u>0.00</u>	<u>660.54</u>	<u>0.00</u>
Beginning Cash & Cash Equivalents	<u>1,716,590.13</u>	<u>1,432,243.01</u>	<u>2,275,252.91</u>
Ending Cash & Cash Equivalents	<u><u>1,843,474.41</u></u>	<u><u>1,843,474.41</u></u>	<u><u>2,035,909.14</u></u>

Health Services of North Texas, Inc.

Financial Ratios

August 2018

	FY2018 Goals	Fiscal Year 2018	Fiscal Year 2017
Quick Ratio Current Assets/Current Liabilities	9:1	3.27 : 1	2.99 : 1
Debt/Equity Total Liabilities/Total Net Assets	13.0%	57.6%	42.3%
Working Capital to Expense Ratio CA/CL divided by Expense/# month in Period	3 : 1	2.11 : 1	2.49 : 1
Long Term Debt to Equity Ratio	25%	36.0%	31.8%
Percentage of Admin & Fundraising <i>included estimate of new accounting standard</i>	12.0%	19.0%	9.0%
Number of Days - Cash	56	51	51
Number of Days - Liquidity	180	82	92
Accounts Receivable Days (Medical AR Collection Period)	50	52	18
Change In Net Assets to Expense (Net Assets/Total Expense)	3.0%	-3.40%	7.8%
Cash Flow	1.5%	8.4%	-9.6%
		<b>FY2018 YTD</b>	<b>FY2017 Year End</b>
Cost per Employee this month		\$5,934.71	\$5,638.03
Cost per Employee YTD		\$47,555.63	\$70,203.35
Average Hourly Rate YTD		\$34.15	\$33.98
Cost Per Medical Encounter *23,530		\$246.74	\$163.82
Cost Per Medical Patient *9,955		\$755.39	\$725.47

\* Cost per Medical Encounter and Cost per Patient calculations updated for 2018 year end financials moving forward.



## HSNT Quality Management Committee Minutes 8.15.18

Attendees: Anna Contreras, Mari Bailey, Louise Weston-Ferrill, Kayla Whitworth, Jamie Taylor, Christopher Redden, Erika Washington, Shelby Guthrie, Pam Barnes, Debra Layman, Dr. Siegel, Kim Alambar

Absent:

Guests: Teri Johnson, Wanda Scott & Sonia Contreras from Dallas County HHS

Topic	Discussion/Recommendations	Action	Responsible Party	Follow-Up																								
Welcome & Roll Call	Roll call & started meeting	-	-	-																								
Approval of minutes	Minutes from 07/18/2018 meeting approved by Debra and seconded by Anna.	Approved																										
Standard Committee Reports																												
Risk Management Committee/Review of Safety																												
Kayla	<ul style="list-style-type: none"> <li>No new reports via HIPAA Help Desk; One previous report was closed.</li> <li>Reminders were sent out regarding HIPAA training.</li> <li>Regular HIPAA walk throughs are being completed.</li> <li>Incident report trends were reviewed by category.</li> </ul> <table border="1"> <thead> <tr> <th>Incident Category</th> <th>Year to Date</th> <th>Percentage of Overall Reports</th> </tr> </thead> <tbody> <tr> <td>Staff/Provider</td> <td>8</td> <td>26.60%</td> </tr> <tr> <td>Facility</td> <td>8</td> <td>26.60%</td> </tr> <tr> <td>Medication Error</td> <td>0</td> <td>0</td> </tr> <tr> <td>HIPAA/Security</td> <td>3</td> <td>10%</td> </tr> <tr> <td>Theft</td> <td>1</td> <td>3.30%</td> </tr> <tr> <td>Complaints</td> <td>5</td> <td>16.60%</td> </tr> <tr> <td>Other</td> <td>5</td> <td>16.60%</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>Christopher will research painting requirements to restripe the parking lot behind 4308. Pam will review the plat to see which spaces belong to 4308.</li> <li>Anna will train the staff at CCMC on the proper workflow for new patient paperwork.</li> <li>Shelby and Mari are working on a new training platform.</li> <li>Specified windows at 4308 will be resealed on 07/27.</li> <li>Pam advised that there were no finding in the independent financial audit.</li> </ul>	Incident Category	Year to Date	Percentage of Overall Reports	Staff/Provider	8	26.60%	Facility	8	26.60%	Medication Error	0	0	HIPAA/Security	3	10%	Theft	1	3.30%	Complaints	5	16.60%	Other	5	16.60%	Update	Kayla	07/18
Incident Category	Year to Date	Percentage of Overall Reports																										
Staff/Provider	8	26.60%																										
Facility	8	26.60%																										
Medication Error	0	0																										
HIPAA/Security	3	10%																										
Theft	1	3.30%																										
Complaints	5	16.60%																										
Other	5	16.60%																										

Peer Review Committee				
Louise	<ul style="list-style-type: none"> <li>Will possibly have peer review scores for the September Quality meeting.</li> <li>Brittany will be added to Peer Review Committee.</li> </ul>	Update	Louise	09/19
Performance/Clinical Measures				
Kim	<ul style="list-style-type: none"> <li>Reviewed numbers through July.</li> <li>4 measures decreased this month: Pregnant Women 1<sup>st</sup> Trimester (-.64%), Tobacco Use (-.12%), Depression Screening (-6.17%, this is still above goal, but has decrease 2 months in a row; Kayla requested I send these #'s to her &amp; Karishma) &amp; Viral Load Suppression (-.14)</li> <li>There is a new measure from the SAC grant that will be added: Dental Education; Karishma will finish training the providers this week &amp; we will start reporting on it at the next Quality meeting</li> <li>PDSAs – Anna's No Show PDSA has evolved into a bigger PDSA involving rolling schedules; she will submit the final report when it is complete.</li> </ul>	Update  Update as needed	Kim	09/19
Areas of Concern/Trends				
All Members	<ul style="list-style-type: none"> <li>Anna reported the 5 PSCs have made 245 calls and scheduled 150 appointments as part of the Amerigroup PQIP program. They are using the information from the Amerigroup portal to clean up the patient panel and contact patients for ER follow up visits. They are also working on a possible Amerigroup Clinic Day where Amerigroup representatives will be onsite to talk to patients and check for correct chart documentation.</li> <li>Jamie is looking at the number of patients lost to care for a grant; this is based on patients seen in 2015 compared to patients seen in 2016 and 2017 in Denton County. 38% were lost to follow up. Jamie will compare 2016 to 2017 &amp; 2018 (to date). Anna and Christopher will look at how to pull these number to be able to see why these patients are being lost to care.</li> </ul>	Update	Anna	10/14
Review of Financial Measures				
Pam	<ul style="list-style-type: none"> <li>Working capital to expense ratio: 2.05:1 (goal is 3:1)</li> <li>Long term debt: 36.7% (goal is 25%)</li> <li>Days in cash: 49 (goal is 56)</li> <li>Cost Per Medical Encounter: \$246.85</li> <li>Cost Per Medical Patient: \$714.51</li> <li>HSNT started paying on the construction loan this month.</li> </ul>	Update	Pam	09/19

Review of Outreach				
Teri		Update	Teri	09/19
Training Updates/Info				
All Members	<ul style="list-style-type: none"> <li>No training this month due to the shorter meeting.</li> </ul>			
All Other Items				
All Members	<ul style="list-style-type: none"> <li>Doreen Rue advised she received notice this morning that HSNT was awarded the UDS 2017 Quality Award in the amount of \$85,538.</li> <li>Christopher stated HSNT has purchased a parking lot stripe machine and paint to restripe the employee parking lot.</li> <li>Christopher reported we will be reporting complaints separately from incidents in the HIPAA Help Center. He is currently working on the policy and procedure for this.</li> <li>Kim gave an update on the Policy &amp; Procedure Update Project. We are still missing some of the Bullhook polices that were due July 1<sup>st</sup>. The second phase of the project will be looking at current policies to see what needs to be archived and what needs to be kept and/or revised. Then we will look at what policies we need but don't have. Advised that we will be sending policies to different people to be reviewed. Settled on a completion date of November 1<sup>st</sup> with Anna sending out an Outlook invite reminder for October 15<sup>th</sup>.</li> </ul>	Update	Christopher	10/17
		Update	Kim	10/17

Date minutes accepted: 9.19.18

Committee Chairman: Dr. Jason Siegel

Next Meeting: 10.17.18

X \_\_\_\_\_



**Strategic Initiatives & Development Report  
September 19, 2018 Board Meeting**

1. **Current Strategic Focus Areas:** Individual donors and corporations along with the ongoing grants program.
  
2. **Cultivations:** Tour of PCMC with Liffort Hobley, President Dallas Chapter NFL players Alumni Association. Committed to chairing Cuisine for A Cure 2019 and decided on Players handling 3<sup>rd</sup> fundraiser for HSNT Pediatrics. Also looking at on-going, continual support of players and how to leverage. Tammy Shu Hagenmiersen, CEO of Frisco Arts Council developing plan for growing Frisco involvement with Pediatrics.
  
3. **Events:**
  - Hearts & Heroes 2018: November 3, 2018 (Denton)**
    - Jill Jester and Joey Hawkins are confirmed event MC's and will be leveraged for ticket sales/draw.
    - Collin County Advisory Committee actively involved in Hearts & Heroes Silent Auction and pushing ticket sales.
  - Cuisine For A Cure 2019: March 24, 2019 (Plano)**
    - Acquisition of sponsors has begun
  - Clay Shoot 2019 (Denton Co)**
    - Rescheduled to May 3, 2019
  
4. **Grants: Submitted/new:** *6 grant requests were submitted with 2 to new funders (YTD 47 grants submitted/10 to new funders).*
  - a. 18 grants still awaiting decisions with a total value of: \$1,764,147 (2018 submissions)
  - b. Grants awarded in FY2018: \$1,680,693
  - c. 8 grants pending submission with a value of: \$128,086
  
5. **Grants to Be Voted on for approval:**

*DISE Fund (Dallas Foundation)	PCMC program support	\$15,000
*100 Women of Savannah	Denton computers	\$10,000
*Denton Benefit League	Denton computers	\$13,639
*Jack H. & William M. Light	Denton peds equipment	\$10,408
*Nordstrom Cares	HIV transportation	\$5,000
*Perot Foundation	288 equipment	\$54,039
*Flow Foundation	Denton medical visits	\$10,000
*Harley-Davidson	Denton pediatric program	\$10,000

Chief Executive Officer Report



Title X- Program Audit August 29-30. HSNT received an extraordinary report. The auditor noted “This is my 3<sup>rd</sup> site visit with HSNT and the progress made is rare and incredible. The charts audited were exactly as recorded in the data, we never see this. All testing, counseling and procedures documented completely.”

“You have a much more cohesive team and this is evident in your interactions with each other, the patients and the providers which ultimately translates to excellence in patient care.”

Our teams are functioning well and additional support and staff is clearly paying off. Recommendations for improvement were made in the areas of medical assistant health screening questions and counseling, and for improvements in the use of language line translation and exploring other options. Title X provides many trainings for staff and we utilize them as often as possible. Funding for Title X services was approved, however, initially, our contract is for a 7 month period. We have seen this divided award in Ryan White grants.

**340b Pharmacy Pricing Program**

This pharmacy program is set up at select Walgreens stores where our patients currently fill their prescriptions. It is an additional resource to the assistance our care managers provide patients in accessing low/no cost medications directly from the manufacturer through the pharmaceutical assistance programs. Patients without insurance will be able to access lower cost medications, and patients with insurance will help support the cost of the program. This is intended as a revenue generating benefit that FQHCs receive to help support the cost of care for the uninsured, low income patient population.

The providers and staff have received initial training and on-going training will be available. We have a virtual inventory that has been filled. The financial impact is low but has the potential to be very positive for HSNT. This is also part of our preparation for the on-site pharmacy planned at the Serve Denton Center.

**Recognition**

Health Services of North Texas was voted the best nonprofit in the Health Organization category. This is significant as an indicator that more people know about the work we are doing either directly from patients or the stretch we have made in community connections, digital marketing and outreach efforts.

Together we are making a difference in the lives of people in our community every day. This is an awesome addition to our accolades this year with the Quality Award from HRSA, Guide Star’s Platinum Seal of Transparency, and our Independent audit report with ZERO findings.

On September 12<sup>th</sup> the Denton County Health Department recognized HSNT for our excellent management of the State Pediatric Vaccine Program. Our teams are stepping up and leading the way.



Chief Executive Officer Report

I had the privilege of recognizing staff for their contributions at our annual Staff BBQ held at LSA Burger in Denton. We are making great progress in forming high functioning teams. Notable this year in the staff recognition nomination process for distinguished service was the diverse and broad range of staff who were selected by their peers. I will share more information about this at the board meeting. In addition to recognizing the staff, we also recognized many of our volunteers. Frenchy was among the volunteers present and he took the awesome photo below of our 2018 team.



**Follow Up and Information**

- **Bolder Board Training:** Dale Tampke and I attending this full day training along with several other Denton County organizations on September 7<sup>th</sup>. It was timely as the recent change in non-profit reporting standards will require us to incorporate different messaging to the community regarding administrative cost and overhead. We will integrate some of the discussion topics and information in future board meetings.
- **Denton County United Way Advocacy training:** In addition to preparing for Denton County Days at the Texas Legislature, strategy for effective advocacy was presented by Mark Burroughs, Chair of the Government Relations Committee of the Denton Chamber of Commerce.
- **Cold and Flu Season:** Vaccines are here! Staff providing direct patient care are required to have the flu vaccine or must wear a protective mask covering their nose and mouth. As of this writing, we have no cases of flu but are busy vaccinating our patients.

Chief Executive Officer Report

- Draft Revised Bylaws sent to TACHC for review
- North Texas Giving Day: Thank you Board Members for meeting with our team and exploring ways to support this campaign.
- Build out of HSNT's space at the Serve Denton Center is scheduled to begin November 1, 2018. (Ceremonial Ground Breaking is October 4<sup>th</sup> at 10:00AM).
- We need your help with Hearts & Heroes

Thank you for your support,

Doreen Rue, CEO