



Cancellation Policy

We understand that there are times when you must miss an appointment due to emergencies or obligations for work or family. However, when you do not call to cancel an appointment, you may be preventing another patient from getting much needed treatment. Therefore, Nevada Eye Physicians imposes the following policy with regard to patients who fail to keep their scheduled office visit appointment, procedure appointment or scheduled surgery appointment.

- **Office Visit Cancellation/No Show Policy**

Patients who fail to show for their scheduled appointment or did not notify the office within 24 hours of their scheduled appointment time shall be subject to a "No Show" penalty of \$25.00. A new appointment will not be scheduled until the no show fee has been paid in full.

In the event of an actual emergency and prior notice could not be given, consideration will be given, and a 1 time exception may be granted.

- **Office Procedure and Surgery Cancellation/No Show Policy**

Patients who fail to show for their scheduled surgery appointment or did not notify the office within 7 days in advance (if surgery scheduled on Monday, must cancel by the prior Monday) of their scheduled surgery appointment time, shall be subject to a "No Show" penalty of \$500.00.

Please note: You will be responsible for these charges. Your insurance will not be billed for this.

Patient's Signature:

Date:

Patient's Printed Name

Witness Signature:

Date: