

Welcome Package (Part 1 of 3)

Full Name

First Name

Middle Name

Last Name

Practice Policies

We want your visit to be a pleasant and comfortable experience. In order to provide this atmosphere to all our patients, we ask that you observe the following:

Please no phone calls and do not leave minor children unattended during your appointment.

If the surgeon is unavailable or out of town, he may arrange for a surgeon colleague to provide cross-coverage at his discretion.

Please understand that this is a surgical practice, and occasionally, Dr. Shenaq may be called emergently to the hospital. If this should occur during your clinic appointment, we will make every effort to conveniently reschedule you.

Practice Policies

I have read, understand, and agree to the above

Receipt of Notice of Privacy Practices

Please review Dr. Jay Shenaq's Notice of Privacy Practices here:
[HIPAA Privacy Policy](#)

Receipt of Notice of Privacy Practices

I have read, understand, and agree to the above

Cancellation Policy

Please be on time for your appointments. If you are late you may be asked to reschedule. In fairness to other patients and your doctor (unless it is an emergency), we require 24 hours notice to cancel office appointments and 72 hours notice for surgery appointments.

You are considered a patient of the practice once you are evaluated by Dr. Shenaq. Completion of paperwork alone does not constitute a patient-doctor relationship.

Cancellation Policy

I have read, understand, and agree to the above

Date

Month

Day

Year